

## Meeting Minutes – Hard Labor Creek Reservoir Management Board

Date: 1:00 p.m., Tuesday, November 20, 2012

Location: Board of Commissioners meeting room, Walton County Government Building, Third Floor

Board Members Present: Kevin Little (Chairman) Jim Luke (Vice Chairman)  
Lamar Palmer Chuck Horton  
Jeff Benko Chuck Bagley (alt)  
Timmy Shelnett

Others Present: Bill Crowder Chris Thomas John Oglesby  
Jimmy Parker Chris Atkinson Holly Coleman  
Neal Jackson Morris Jordan  
Ryan Smith Lee Becker

1. **Review/Approval of September 18, 2012 Meeting Minutes.**  
Approved unanimously – motion by Luke, second by Horton.
2. **Project Financing/Budget.**
  - Review monthly construction budget report (September and October 2012). J. Parker reviewed budget reports
3. **Land Acquisition**
  - **Monthly progress update**  
Jimmy Parker reviewed status of land acquisition (see Agenda for parcel numbers and acreage statistics).
4. **Dam/Reservoir Construction** – J. Parker reviewed the following:
  - **Pre-qualification process for reservoir/dam construction.**
    - **14 SOQ submittals received on October 9, 2012**
    - **Selection Committee meeting held October 26, 2012 to review all submittals**
    - **PPI issued requests for additional information as directed**
    - **Approval of Pre-Qualified Firms for Reservoir/Dam Construction.**  
J. Parker reviewed the process and all 14 applications/submittals were available to the Board. Board unanimously approved the 12 named firms as pre-qualified on motion by Palmer, second by Horton. (T. Shelnett recused from discussion or voting on this item).
5. **Governor's Water Supply Program Funding**
  - **Loan Document review and approval.**
    - **October 25, 2012** – loan documents received from GEFA (\$20mil loan only)

- **October 26, 2012** – loan documents copied and delivered to Chris Atkinson, Daniel Haygood, Jeff Benko and Linda Hanna
- **November 2, 2012** – Meeting held to discuss Walton and Oconee comments, attending by PPI, D. Haygood, C. Atkinson and J. Benko.
- **November 5, 2012** – Formal comments forwarded to GEFA; all loan documents and comments thereto were made available to the Board.
- **November 8, 2012** – Conference call with GEFA staff to review local comments
- **Current status: pending review by GEFA counsel.**

- **Review local comments.** C. Atkinson discussed loan document comments generated by himself, D. Haygood, PPI and J. Benko, as well as loan document revision process with GEFA; specifically, loan documents would be revised so that each County backs the loan in proportion to their share in the Reservoir project.
- **Revised schedule for loan execution.** J. Parker presented revised schedule:
  - **December 18, 2012** – HLCRMB and WCWSA approval
  - **January 8, 2013** – Walton and Oconee BOC approval
  - **January 15, 2013** – Final Loan execution by GEFA

6. **Geotechnical and Environmental Services (Golder and Associates).**

- **Consider approval of Calendar year 2012-2013 Fee schedule for Geotechnical and Environmental Services.** J. Parker discussed request for net 7% fee increase and advantages to retaining Golder since Golder performed original bridge borings. J. Parker advised that other firms still had higher rates and PPI recommended approval. Board approved unanimously on motion by Luke, second by Palmer.

7. **Road Relocation**

- **Social Circle-Fairplay Road Relocation.** J. Parker reviewed the following:
  - Bid date: November 15, 2012 (7 bids received). Bid documents were made available for the Board to review.
  - Consider recommendation of Award to ER Snell (as low bid) in the amount of \$5,855,038.53. Board approved unanimously the award of the project to ER Snell for the bid amount on motion by Palmer, second by Benko.
  - Construction: January 2013 – July 2015 (30 months)
- **Mount Paron Church Road Culvert.** J. Parker reviewed the following:
  - Advertisement date: November 2012 or early December 2012\*\*
  - Bid date: December 2012\*\*.
  - Construction: February 2013 – November 2013\*\*
  - \*\* pending land acquisition

- **Miscellaneous Road Improvements (Termination /Cul-de-sacs).** J. Parker reviewed preparation of bid documents in January 2013.
8. **Reservoir Intake Structure**
- **Pre-Qualification Process for Reservoir Intake Structure.** J. Parker reviewed the following:
    - Advertisement date: October 17, 2012
    - SOQ submittals due November 20, 2012 (17 received)
    - Tentative selection committee meeting the week of November 26<sup>th</sup> or 1<sup>st</sup> week of December
9. **Project Mitigation**
- **Discuss meeting with Inter-Agency Review Team (IRT) on November 7, 2012.** J. Parker discussed meeting with IRT (comprised of COE, EPA, Fish & Wildlife, GA EPD) regarding stream lengths protected.
  - **Meeting with OCPRD to discuss the design, purchase and installation of educational trail signs at Oconee Veteran's Park and Heritage Park –** J. Parker advised that meeting has not yet occurred.
10. **Utility Relocation** – B. Crowder reviewed GTC's revised cost estimate which resulted in an approximate \$677k reduction.
11. **Other Issues:**
- Appointment of Reservoir Board members for 2013. Oconee will need to fill 1 member position and 2 alternate positions; Walton will need to fill 2 member positions and 2 alternate positions.
12. **Public Comment** – John Oglesby requested more money for his property than has been offered so he can purchase a nicer home and make it more handicap accessible than his present home.
13. **Executive Session**
- Board entered Executive Session to discuss land acquisition and pending litigation matters (motion by Benko, second by Horton, approved unanimously).
  - Board exited Executive Session (motion by Bagley, second by Benko, approved unanimously).
  - No decisions were made in Executive Session (see affidavit included with these minutes).
- Next meeting date is December 18, 2012.
14. **Adjourn:** Motion by Benko, second by Luke, approved unanimously.